

SUPREME COURT OF INDIA

F. No.20/Judl.(I)/2021

18th March, 2021

CIRCULAR

In continuation of Standard Operating Procedure (SOP) dated 04.07.2020 and circular(s) issued earlier regarding mentioning of matter(s), it is hereby notified for the information of all concerned that :

- (a) the Advocate-on-Record/Party-in-Person can mention their fresh matter both physically (from 10.30 a.m. to 12.00 p.m.) as well as through Video Conferencing (VC) Mode (from 12.15 p.m. till 2.00 p.m.) on Monday to Friday and from 10.30 a.m. to 11.00 a.m. and 11.00 a.m. to 11.30 a.m. on Saturday before the Mentioning Officer.

and

- (b) the Advocates-on-Record/Parties-in-Person may send their request for mentioning in IAs in pending matter or after notice matter, in the proposed form (**F/D**), at the email id **mention.an.sc@sci.nic.in** till 2.00 p.m. (on Monday to Friday) and till 11.30 a.m. (on Saturday), and the same shall be placed before the Competent Authority for oral mentioning through Video Conferencing only, before the Bench of Hon'ble presiding Judge having coram in that matter.

sd/-

(Vinod Singh Rawat)
Registrar (J-II)

sd/-

(Anil Laxman Pansare)
Registrar (J-I)

Note: Those who intend to mention matter(s) through Video Conference (VC) Mode as in clause (a) , shall submit their request in the Listing Proforma along with letter of urgency on "mention.sc@sci.nic.in" between 10.00 a.m. and 2.00 p.m. (Monday to Friday) and between 10.00 a.m. and 11.30 a.m. (Saturday). The request should specify the subject "mentioning through VC". On receipt of such request, in the Listing Proforma, the mentioning through VC will be permitted on the next day, within the time stipulated.

SUPREME COURAT OF INDIA

(Mentioning Branch)

IA No..... in /Main SLP(C)/SLP(CrL.)/WP(C)/WP(CrL.)/

C.A./CrL.A./T.P(C)/T.P.(CrL.).....

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Petitioner/Appellant/Applicant

vs.

.....

Respondent/s

Please supply the information on the following points, so that the matter is proceeded for mentioning:

- 1. State whether IA/Main matter is ready for listing/hearing
- 2. State whether as per computer any date is appearing for listing IA/Main matter
- 3. Service position in the matter
- 4. State the date when process was filed
- 5. Status of matter
- 6. Order directing issue of notice on by (Coram).....
- 7. Leave was granted onby (Coram).....
- 8. Latest order datedby (Coram).....
- 9. Notice/Rule Nisi issued on by (Coram).....
- 10. Counter/Rejoinder Filed/Not filed
- 11. Original record is Received/Not received.
- 12. Main matter is noted to be listed on
- 13. Date of Mention, if mentioned earlier
- 14. Advocate/Party-in-person, by whom the matter is to be necessarily noted/to be served for Mentioning.
- 15. **Name of Advocate who will mention the matter with mobile and email id (Link will be sent and mentioning will be allowed to him/her only)**

Advocate for the Petitioner/Appellant/Applicant

Advocate for the Respondents/Non-Applicant

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1.....

2.....

3.....

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(Signature)

Name of AoR/PIP

Endorsement by opposite side.

1.....

2.....

3.....