

SUPREME COURT LEGAL SERVICES COMMITTEE
107, LAWYERS CHAMBERS,
SUPREME COURT COMPOUND,
NEW DELHI -110001
Phone : 011 -23388313
WEBSITE : www.sclsc.nic.in

Dated : 10.11.2017

ADVERTISEMENT FOR CONSULTANT

Applications in the prescribed proforma (as per Annexure I to the advertisement) are invited from eligible candidates for filing up of post of Consultants in the Supreme Court Legal Services Committee, as per details given below :

1.	Name of the Post	:	Consultants in the Supreme Court Legal Services Committee, New Delhi
2.	Number of consultant required	:	Two
3.	Period of consultant	:	(I) Initially for one year from the date of engagement.
3.	Qualification	:	Candidate must be a law graduate (as on the date of applying) having a Bachelor Degree in law (three years professional course), Five years (including Integrated Degree Course in Law) from any School/College/University/ Institution established by law in Indian and recognized by the Bar Council of India for enrolment as an Advocate. The candidate must have knowledge of computer including retrieval of desired information from various search engines/processes such as Manupatra, SCC Online, LexisNexis, Westlaw. Etc.
4.	Experience	:	One year, in the field of Law.

5.	Duties and responsibilities of the Consultants:	<p>The Consultants will share some burden of the staff of the SCLSC and also conduct independent research and prepare documentation. They will be expected to suggest remedial steps (if any) and identify positive actions taken (if any) so that a series of best practices are evolved over the years.</p> <p>The Consultants will be expected to discuss each case with the potential litigant and prepare a brief wherever necessary so that the panel lawyer can draft the SLP or petition as the case may be. In addition, the Consultants will be expected to follow up the cases with the panel lawyer, be in contact with the under-trial prisoner or convict either through video-conference or otherwise.</p> <p>The Consultants will need to assist the senior counsel.</p> <p>There will be additional and miscellaneous administrative duties that the consultants will be required to perform, such as organizing seminars and group discussions with experts on the subject of legal aid and advice and prison reforms etc.</p>
6.	Age Limit	: Candidate should not be above 25 years of age on the date of applying for the post.
7.	Remuneration	: Maximum amount of monthly consolidated fee payable to Consultant shall be Rs.40,000/- per month and deduction of applicable tax.
8.	Allowances	: Candidate shall not be entitled to any allowance such as Dearness

		allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement etc.
9.	Leave	: The Candidate shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a Year (calculated on a pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year. The SCLSC would be at liberty to terminate the services, in case of absence of a candidate, for more than 15 days, beyond the entitled leave in a calendar year.
10.	TA/DA	: No TA/DA shall be admissible for joining the assignment or on its completion. Candidates will not be allowed foreign travel at Government expenses. However, Consultants, shall be allowed TA/DA for their travel inside the country only in connection with the official work.
11.	Termination Notice	: The SCLSC can cancel the appointment at any time without providing any reason for and without any prior notice. The candidate can also seek termination of the contract, upon giving one month's notice to the SCLSC.

Interested applicants may submit applications indicating their interest in working for the Supreme Court Legal Services Committee.

The envelope containing the applicants' details as mentioned above should be clearly labelled "**Application for the post of Consultant in the office SCLSC**" and addressed to :

The Secretary,
Supreme Court Legal Services Committee,
107, Lawyers Chambers,
Supreme Court Compound,
New Delhi.

The last date for submission of application is **11th December, 2017 (incomplete application shall be straightway rejected)**

Copy of the "Procedure and guidelines for engagement of Consultant" is uploaded on the website of the SCLSC namely : www.sclsc.nic.in


(Jasmine Sharma)
Secretary

ANNEXURE -1

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANTS IN THE
OFFICE OF THE SUPREME COURT LEGAL SERVICES COMMITTEE**

1. Name :
(in capital letters)
2. Father's/Mother's/ Husband name :
3. Date of birth :
4. Nationality :
5. Mailing address
(with Tel. /Mob. No. and
E-mail address)
6. Permanent address :
7. Educational Qualification :

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

8. Work Experience, if any :

S.No.	Organization/Institute with full address	Period from	Period to	Nature of Work performed	Remarks

9. Reference :
(i)
- (ii)

(Please enclosed self attested copies of date of birth certificate, Degree in Law, Bar enrolment number, copies of LL.B. Marksheet).

Name & Signature

Date
Place