

SUPREME COURT OF INDIA

Dated: 7th October, 2020

CIRCULAR

It is hereby informed that the Advocates, party-in-person and all concerned may forward their requests/documents/petitions etc. only at the respective email IDs mentioned below:

S.No	Date of Circular/Sop	Subject	Email Id
1.	01.07.2017 05.03.2020	E-Filing	http://www.sci.gov.in/efiling efiling@sci.nic.in
2.	23.03.2020	(i) Submission of applications for hearing only matters involving extreme urgency, to be decided by the Hon'ble Presiding Judge of such Bench(es) on the basis of prayer made by Advocate-on-Record/party-in-person. (ii) Entry of any Advocate into the High Security Zone, by communication on their letter head, scanned and sent to the Registrar(AG) one day ahead of the requested time of entry, specifying the area of visit within High Security Zone and the purpose thereof.	mention.sc@sci.nic.in admn.gen@sci.nic.in
3.	23.05.2020 14.06.2020	(i) For recording of appearance of AOR before Hon'ble Court (ii) For recording of appearance of AOR before Ld. Registrar Court 1	VC1.APPEARANCE@sci.nic.in VC2.APPEARANCE@sci.nic.in VC3.APPEARANCE@sci.nic.in VC4.APPEARANCE@sci.nic.in VC5.APPEARANCE@sci.nic.in VC6.APPEARANCE@sci.nic.in VC7.APPEARANCE@sci.nic.in VC8.APPEARANCE@sci.nic.in VC9.APPEARANCE@sci.nic.in VC10.APPEARANCE@sci.nic.in VC11.APPEARANCE@sci.nic.in VC12.APPEARANCE@sci.nic.in VC13.APPEARANCE@sci.nic.in VC14.APPEARANCE@sci.nic.in VC15.APPEARANCE@sci.nic.in chamber1.vc@sci.nic.in reg1.vc@sci.nic.in
4.	13.06.2020/ 04.07.2020	Joining for Video-Conferencing	video.conference@sci.nic.in
5.	14.06.2020	For sending request/ written submissions to make oral submissions in a particular matter, praying for more time needed for complying with any discrepancy needed in SOP.	chamber1.vc@sci.nic.in reg1.vc@sci.nic.in

6.	17.07.2020	Advocates/Party-in-person may give their requisitions by e-mail latest by 4.00 p.m. of the earlier day of hearing of matters before the Court after arranging law books/journals before the Court at the time of hearing through VC.	requisition.lib@sci.nic.in
7.	27.07.2020	To send soft copy of petition which has been filed through physical filing mode and numbered.	soft.petition@sci.nic.in

It may also be noted that the documents can only be filed through e-filing portal. The documents forwarded to any other email IDs of the Registry shall not be processed.

sd/-
(Rita Chopra)
Registrar (J-IV)

sd/-
(Anil L. Pansare)
Registrar (J-II)

sd/-
(Surya Pratap Singh)
Registrar (J-I)

Copy to:

1. The Secretary, Supreme Court Bar Association with five spare copies of the Circular with a request that this may be displayed on the Notice Board of the Bar Association for the information of the Members of the Bar.
2. The Secretary, Supreme Court Advocates-on-Record Association with five spare copies of the Circular with a request that this may be displayed on the Notice Board of the Association for the information of the Members of the Association.
3. The Branch Officer (CC) with a request to upload this Circular on Supreme Court Website.
4. Filing and Re-filing Counters.
5. All concerned.