

SUPREME COURT OF INDIA

New Delhi, dated January 14, 2020

CIRCULAR

With a view to bring uniformity about use of paper in day-to-day working on the **administrative side**, to minimize consumption of paper and consequently to save the Environment, Hon'ble the Chief Justice of India has been pleased to direct that henceforth, the Registry shall use A4 size paper (on both sides) for internal communications at all levels in the Registry.

It is, however, clarified that all the pleadings, petitions, documents etc. filed in the Registry, on Judicial side, shall continue to be governed as per the provisions of the Supreme Court Rules, 2013, until further orders.

It is impressed upon all concerned to make sincere and earnest efforts to be economical in consumption of paper, by using the same on both sides and they shall bear in mind that the communication so generated should be legible on both sides.

The concerned Admn. Materials Branch shall ensure quality of the paper so that the communication must be legible on both sides of paper.

All concerned are therefore directed to strictly follow the above instructions. The Controlling Officers shall ensure compliance of the above instructions.

The aforesaid directions shall come into force with effect from **26th January, 2020.**

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[Sanjeev S. Kalgaonkar]
Secretary General

Copy to :-

All concerned.