

SUPREME COURT OF INDIA

New Delhi, dated June 10, 2015

'RECRUITMENT NOTICE'

Sub. : Recruitment of suitable persons on contractual basis for various jobs in the Child Care Centre (Creche) at Supreme Court

Applications are invited from Indian Nationals (female candidates only) for the following jobs in the Child Care Centre (Creche) at Supreme Court purely on contract basis on the following terms and conditions :-

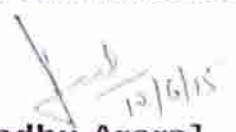
1. Period of Contract : The period of contract initially will be for one year which is liable to be extended from time to time. Engagement on contractual basis will be subject to satisfactory performance and it can be terminated by the Registry without assigning any reason whatsoever at any time. The short term contractual assignment shall not confer any right to claim regular appointment/continuance in service.

2. Essential Qualifications and Remuneration : The essential qualifications and consolidated monthly remuneration prescribed will be as follows :-

S. No.	Job	No. of persons required	Essential Qualifications and Age Limit	Consolidated monthly remuneration payable
1	Creche Incharge	2	Minimum 10th passed, should be fluent in Hindi (spoken and written) and should have a working knowledge of English Language Preferably trained in Child Care or 2-3 years experience of handling 4-5 infants at a time. The candidate should possess a pleasant disposition towards children and adults and have a creative bent of mind Age - 25 to 40 years	Rs.12000/-
2	Helper	2	Minimum 8th passed The candidate should have a pleasant disposition and understanding of sanitation and hygiene issues of infants and a positive attitude to work with infants and young children Age - 25 to 35 years	Rs.6000/-

3. **Mode of selection** : Selection shall be made on the basis of Interview on a date and time to be intimated later.
4. **Leave** : Candidate selected and engaged for contractual assignment will not be entitled to any kind of regular leave except 8 days casual leave in a year.
5. The duty timings of the Creche and helper will be in two shifts. While one Creche Incharge and helper will attend the first shift from 8.30a.m. to 2.00p.m. The other set of staff will attend the second shift from 1.00p.m. to 6.30p.m.
6. The candidate engaged on contract will have the option to give up their assignment by giving one month's advance written notice to the Registry.
7. Interested candidates who fulfill all the eligibility conditions for the specific job may submit their applications on plain paper giving necessary particulars i.e. (1) Name of Post applying for (2) Name of the candidate, (3) Father's/Husband's Name, **(4) Postal Address for correspondence with telephone/Mobile number** (5) Permanent address, (6) Date of Birth (as recorded in school certificate), (7) Age as on 1-7-2015, (8) Educational qualification, (9) Relevant Experience (experience certificate to be attached), (10) Place where presently working and nature of work, along with two recent passport size photographs, accompanied by copies of Certificate in relation to date of birth, qualifications and experience in a closed envelope with words "Application for the job of Creche Incharge/Helper"[Strike out whichever is not applicable] superscribed thereon so as to reach the undersigned on or before Monday, the 22nd June, 2015 by 4.00 P.M.

Illegible, Incomplete, Unsigned applications and the applications received after the due date, shall be rejected summarily without notice and no inquiry in that regard will be entertained. The candidates should bear in mind while applying for the post that at times she may be required to work even for longer hours than specified. No TA/DA shall be paid to the candidates called for interview.


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